Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF DASMARIÑAS
FRANCISCO E. BARZAGA INTEGRATED HIGH SCHOOL
BRGY. SAN JOSE, CITY OF DASMARIÑAS. CAVITE

03 Nov 2026

SCHOOL MEMORANDUM
No. **314**, s. 2026

NOTICE OF MEETING OF GAWAD KAPITAN KIKO 2026
TECHNICAL WORKING GROUP

To: OIC-Assistant Principals for Academics
Selected JHS & SHS Teachers
Selected Non-Teaching Personnel
All Others Concerned

1. In preparation for the implementation of the **Gawad Kapitan Kiko (GKK) 2026**, all members of the Technical Working Group (TWG) are hereby requested to attend a meeting on **Wednesday, November 4, 2026, at the Banyuhay ng Kakayahan (Audio-Visual Room)**. The meeting shall commence at **11:00 A.M.** and aims to organize the TWG and finalize key preparations for the effective implementation of the program.

2. The agenda items for the meeting are as follows:
   a. Presentation of Technical Working Group
   b. Roles and Responsibilities of the TWG
   c. Assignment of Committees and Focal Persons
   d. Other Matters

3. List of attendees is enclosed in this Memorandum.

4. Participants with scheduled classes during the conduct of the meeting are advised to make the necessary arrangements to ensure continuity of instruction and proper supervision of learners.

5. Immediate and widest dissemination of this Notice of Meeting is desired.

JEFFREY D. PENALES
School Principal I

Enclosure No. 1 of School Memorandum No. 314, s. 2026

LIST OF ATTENDEES

NAME	POSITION/TITLE
Jeffrey D. Penales	School Principal
Freddie S. Bueno	AsP
Ruby Ann V. Sarono	AsP
Bryan Dadia	ADAS II
Kimberly Joie Hernandez	ADAS III
Giemar Besin	AO II
Jona Sarah Amba	ADAS III
Ma. Pamela Santiago	Registrar
Peter John O Coraso	Teacher I
Kevin Kerbi A. Villamor	MT I
Justine M. Bedua	Teacher I
Jeselle Anne Claire	Teacher II
Clarice H. Andarin	Teacher I
Robina Enriquez	Teacher I
Marielle Yasunaga	Teacher III
Ramela Gamilong	Teacher I
Hezekiah King Proceso	Teacher I
Archie P. Barte	Teacher III
Jaynel Agustin	Teacher III
Grace Aralar	Teacher III
Baby Ann Zamora	Teacher IV
Mary Angeline Bugayong	Teacher I
Mischelle Maongca	Teacher I
Crish Albarillo	Teacher I
Bea Louise Adriano	Teacher I
Davis Tabajunda	Teacher I
Irish Pedimonte	Teacher I
Bryan Jay Ortazo	Teacher I
Glen Christian Orig	Teacher III
Vherna Joy	Teacher I
Arnold Bolosan	Teacher III
Adonis Collao	Teacher I
Marvin Gabriel	Teacher IV
Jazer Samuel Crisostomo	Teacher I
Jomar Lapuz	Teacher I
Manuel Ramos	Teacher I
Herminio Dioquino	Teacher I
Zyren Ross Leachon	Teacher II
Elmer Gacusana	Teacher I
Clarence Bayot	Teacher I
Aston Queliza	Teacher I
Lawrence Lopez	Teacher I
Vera Nikka Tagudin	Teacher I
Ian Shigeru Yasunaga	Teacher III
Angelo Villanueva	MT I
Arlene Bautista	Teacher I

Arlene Calica	MT I
Joam Canaynay	Teacher I
Lovely Ann B. Dean	Teacher III
Ryann Maongca	Teacher I
Ruzchelle C. Villamor	Teacher V
Lea Rovie Hernandez	Teacher I
Roch Alexander Mercado	Teacher I
Krisha Caroline Dean	Teacher I
Thelma Consaludo	Teacher II
Wilnelia Balington	MT II
Aira Mae Alamo	Teacher I
Roeann Rotas	Teacher IV
Jan Berden Bermejo	Teacher III
Zaydee R. Papa	Teacher I
Luis Fernando Pinili	Teacher I
Alvin C. Paraggua	Teacher III
AJ Robles	Teacher I
Aina Villegas	Teacher I
Allen Joyce Montes	Teacher I
Liezel Tabiando	Teacher I
JM Noel	Teacher III
Jeffrey Camacho	Teacher I
Jade Ashtley De Taza	Teacher I
Grace Niegas	Teacher I
Cherwin Paiton	Teacher I
Marvin Tañare	Teacher I
Rizalyn Fello	Teacher I
Jeffrey Costa	Teacher I
Arlene Dalut	Teacher II
Annie Velasco	Teacher I
Kate Ochigue	Teacher I
Maria Joanna Atuel	Teacher I
Grace Ann Fernandez	Teacher I
Aerra Zen Tablatin	Teacher IV
Jelly Onofre	Teacher I