



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF DASMARIÑAS
FRANCISCO E. BARZAGA INTEGRATED HIGH SCHOOL
BRGY. SAN JOSE, CITY OF DASMARIÑAS, CAVITE

07 Oct 2026

SCHOOL MEMORANDUM

No. **280**, s. 2026

**SECOND TERM
SNED INCLUSIVE EDUCATION TEAM MEETING**

To: Selected Teaching Personnel
All Others Concerned

- Authority is hereby given to **Joan Lara W. Panotulan, SNED Inclusive Coordinator** to conduct **2nd Term SNED Inclusive Team Meeting** on **October 08, 2026, 11:40 a.m.** at **Building 4 Science Laboratory 2**.
- The Agenda of the meeting:
 - Free Eye Glasses (Almendras Optical Clinic)
 - SNED Budget Utilization
 - Procurement
 - Ophthalmologist Assessment
 - Psychological Assessment
 - SNED Parent Orientation planning
 - RFOT Video Editing Contest (I-SNED)
 - Second Term SNED Profiling and Update.
- The following shall attend the said meeting:

NAME	GENDER	DESIGNATION/ POSITION
1 Joan Lara W. Panotulan	Female	SNED Inclusive Coordinator (JHS)
2 Mischelle C. Moangca	Female	SNED Inclusive Coordinator (SHS)
3 Karen Ellyn B. Dollaga	Female	SNED Inclusive Co-coordinator (JHS)
4 Loremer L. Meriales	Male	Grade 7 SNED Inclusive Focal Person
5 James Philip L. Albarillo	Male	Grade 8 SNED Inclusive Focal Person
6 Jasmin M. Nicolas	Female	Grade 9 SNED Inclusive Focal Person
7 Mary France O. Imperial	Female	Grade 10 SNED Inclusive Focal Person



Address: Lagmay Compound, Medina Ville, Brgy. San Jose, City of Dasmariñas, Cavite
Telephone No: (046) 230-9622
Email Address: 328201@deped.gov.ph
Facebook Page: DepEd Francisco E. Barzaga IHS - Dasmariñas City
Website: <https://www.febihs.com>

Doc. Ref. Code	QMS-REC-F01	Rev	02
Effectivity	09.15.21	Page	1 of 2

8 John Lawrence A. Lopez	Male	Grade 12 SNED Inclusive Focal Person
--------------------------	------	--------------------------------------

4. Participation to this activity shall observe DepEd Order No. 9, s. 2005 on Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith, and strict compliance to other existing DepEd rules and guidelines.
5. Immediate and widest dissemination of this Notice of Meeting is desired.


JEFFREY D. PENALES
School Principal I