



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF DASMARIÑAS
FRANCISCO E. BARZAGA INTEGRATED HIGH SCHOOL
BRGY. SAN JOSE, CITY OF DASMARIÑAS, CAVITE

25 Sep 2026

SCHOOL MEMORANDUM

No. **264**, s. 2026

**MEETING ON THE CRAFTING OF THE SCHOOL ANTI-BULLYING POLICY
PROGRAM AND OTHER MATTERS CONCERNING THE LEARNER FORMATION
OFFICERS**

To: Learner Formation Officers- - JHS/SHS
All Others Concerned

1. Pursuant to DM No. 705, s. 2026, entitled "*RISE LFOs: Resilient, Informed, Safe and Empowered LFO: A Capacity Building Activity for Newly Designated School Learner Formation Officers*," and in view of the knowledge and skills gained from the said capacity-building activity, the School Learner Formation Officers (LFO) shall undertake the crafting of the School Anti-Bullying Policy Program.

In line with this, the newly designated School Learner Formation Officers shall conduct a **face-to-face meeting on September 29, 2026, from 11:00 a.m. to 1:00 p.m. at the SBM Room** to provide the necessary time and support for the crafting of the said program, with the participation of concerned school personnel. The meeting shall also address other related matters concerning the implementation of the Learner Formation Program.

2. Agenda of the said meeting are as follows:
 - a. Crafting of the School Anti-Bullying Policy Program;
 - b. Discussion of relevant policies and guidelines on the prevention and management of bullying;
 - c. Identification of appropriate preventive, responsive, and intervention measures;
 - d. Roles and responsibilities of concerned personnel in the implementation of the Anti-Bullying Policy Program; and
 - e. other matters related to the Learner Formation Program.



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3. Participants in this activity are the following:

Name	Designation
1. Ma. Maureen P. Solista	Learner Formation Officer (Grade 7)
2. Allyza C. Gueriba	Learner Formation Officer (Grade 8)
3. Paulo F. Bombase	Learner Formation Officer (Grade 9)
4. Mary France O. Imperial	Learner Formation Officer (Grade 10)
5. Jeselle Anne Claire V. Sarito	Learner Formation Officer (Grade 11)
6. Adonis C. Callao	Learner Formation Officer (Grade 12)

4. Immediate and widest dissemination of this Notice of Meeting is desired.


JEFFREY D. PENALES
School Principal I