



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF DASMARIÑAS
FRANCISCO E. BARZAGA INTEGRATED HIGH SCHOOL
BRGY. SAN JOSE, CITY OF DASMARIÑAS, CAVITE

24 Sep 2026

SCHOOL MEMORANDUM

No. **262**, s. 2026

SHORTENED CLASS SCHEDULE IN OBSERVANCE OF THE 34TH NATIONAL FAMILY WEEK

To: OIC - Assistant Principals for Academics
All Teaching/Non-teaching personnel
All Others Concerned

1. Pursuant to Memorandum Circular No. 136 (s. 2026) issued by the Office of the President, which shortens government work on September 28, 2026 at 1:00 P.M. in observance of the 34th National Family Week, and in line with Proclamation No. 326, s. 2012 declaring the fourth Monday of September of every year as “Kainang Pamilya Mahalaga Day”, the school shall implement a shortened class schedule scheme to allow learners, teachers, and personnel to meaningfully participate in the celebration.

2. Adjusted Class Schedule

Grade Level	Time
Grade 7 and Grade 9	5:40 AM to 9:10 AM
Grade 8, Grade 10 and Special Curricular Programs	9:30 AM to 1:00 PM
Grade 11	6:00 AM to 9:00 AM
Grade 12	9:30 AM to 12:30 PM

3. Adjusted Official Time of Teachers

Grade Level	Official Time
Grade 7 and Grade 9 Teachers	5:40 AM to 11:40 AM
Grade 8, Grade 10 and Mid-shift Teachers	7:00 AM to 1:00 PM
Grade 11 Teachers	6:00 AM to 12:00 PM
Grade 12 and Mid-shift Teachers	7:00 AM to 1:00 PM

4. Grade Level Chairpersons are directed to plot adjusted schedules fairly to accommodate all learning areas.



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- 5.** Teacher-Advisers shall communicate the adjusted schedule to their respective learners and parents.
- 6.** All personnel are enjoined to strictly observe the shortened schedule in compliance with the national directive.
- 7.** Immediate and widest dissemination of this memorandum is desired.



JEFFREY D. PENALES
School Principal I