



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF DASMARIÑAS
FRANCISCO E. BARZAGA INTEGRATED HIGH SCHOOL
BRGY. SAN JOSE, CITY OF DASMARIÑAS, CAVITE

SCHOOL MEMORANDUM
No. **246**, s. 2026

1 Sep 2026

IN-SERVICE TRAINING (INSET) 2026

To: All Teaching Personnel
All Others Concerned

1. This Office announces the conduct of the **In-Service Training (INSET) 2026**, with the theme **"Transforming Education for the 21st Century: Digital, Inclusive, and Learner-Centered Excellence,"** which is accredited for **8 CPD units**. The training will be held on **September 10–11, 2026**, at **PEL's Multipurpose Hall, Upehco Subdivision, Barangay Salawag, City of Dasmariñas, Cavite**.
2. Participants are expected to attend and complete all sessions to qualify for CPD units. Those who fail to complete the entire training will only receive a Certificate of Participation.
3. Enclosed with this memorandum are the following:
 - A. Committee members
 - B. Training Matrix
 - C. Dress Code
4. For your information and guidance.


JEFFEREY D. PENALES
School Principal I



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Enclosure A- Committee member

EXECUTIVE COMMITTEE

Jeffrey D. Penales
Freddie S. Bueno
Ruby Ann V. Saron

PLANNING COMMITTEE/PROPOSERS

Joesel D. Dariagan
Wilnelia C. Balington

TECHNICAL COMMITTEE

Angelo A. Villanueva
Ian Shigeru B. Yasunaga
Jazer Samuel L. Crisostomo
Marvin Tañare

PROGRAM AND INVITATION

Joan Lara W. Panotulan
J Evelyn R. Cañada

ATTENDANCE/REGISTRATION

Rizalito A. Licos
Elenor R. Domino
Zaydee R. Papa

EVALUATION

Freddie S. Bueno
Ruby Ann V. Saron
Arlene C. Dalut

CERTIFICATION

Lorelynn H. Gelilio
Mary Angeline V. Bugayon
Arlene M. Bautista
Maria Riza B. Nicodemus

SECRETARIAT

Allyza C. Gueriba
Reychiel L. Corrales
Joseline B. Reyes

DOCUMENTATION/NARRATIVE REPORT

Rein Jul D. Consaludo
Jeffrey Camacho
Irish Pedimonte
Ryann Maongca
Marielle B. Yasunaga

CLASSROOM MANAGERS/DEBRIEFERS/ HOUSE RULES

Elisea R. Buenaobra
Kevin Kerbi A. Villamor

FOOD / SESSION TIMER / MONITORING

Niña L. Urbiztondo
Chelsea T. Tumaque
Kimberly Joie S. Hernandez
Jona Sarah D. Amba
AJ A. Robles
Lea Rovie M. Hernandez
Sisa S. Samudio
Grace F. Aralar
Ramella Mae B. Gamilong
Micaiah Q. Pe
Blande C. Baisa, Jr.
Marie Paz V. Flor

MASTER OF CEREMONY

Richard J. Delara
Kathleen Kate P. Ochigue
Tee Jay S. Ramirez

Enclosure B- Training Matrix

DATE/ TIME	ACTIVITIES	PERSONS INVOLVED
Day 1A: Teaching for All: Practical Strategies for Inclusive and Culturally Responsive Classrooms September 10, 2026 8:00 AM-12:00 PM		
8:00AM-8:30AM	REGISTRATION OPENING PROGRAM	REGISTRATION COMMITTEE TECHNICAL COMMITTEE ALL PARTICIPANTS
8:30 AM – 10:00 AM	Topic 1 Adapting Teaching Strategies for Indigenous Learners: Culturally Relevant Approaches in the Classroom Core Faculty Dr. John N. Posaran	ALL PARTICIPANTS
10:00 AM - 10:30 AM	Health Break	ALL PARTICIPANTS
10:30 AM – 12:00 AM	Topic 2 Responding to Diversity: Teaching Strategies for Linguistic, Cultural, Socio-Economic, and Religious Backgrounds Core Faculty Dr. Ruby Ann V. Saronio	ALL PARTICIPANTS
12:00NN- 1:00PM	LUNCH BREAK	ALL PARTICIPANTS
1:00PM-1:30PM	MANAGEMENT OF LEARNING (MOL)	ALL PARTICIPANTS
Day 1B: Smart Digital Teaching: Practical Strategies for Inclusive Learning and Assessment Using Offline Tools September 10, 2026 1:30 PM-5:00 PM		
1:30:00PM - 3:00 PM	Topic 3 Practical Digital Pedagogical Strategies Using Offline ICT Tools for Inclusive, Engaging, and Effective Classroom Assessment	ALL PARTICIPANTS

	Core Faculty Ms. Arlene R. Calica	
3:00 PM–3:30PM	Health Break	ALL PARTICIPANTS
3:30 AM – 5:00 PM	Hands-On Workshop 1: Smart Teaching in Action: Inclusive, Culturally Responsive, and Offline Digital Strategies	Class Room Managers
Day 2: Effective Classroom Assessment: Practical Strategies for Standards, Inclusion, and Application September 11, 2026 8:00 AM-5:00 PM		
8:00AM–8:30AM	REGISTRATION AND MANAGEMENT OF LEARNING (MOL)	ALL PARTICIPANTS
8:30AM– 10:30AM	Topic 4 Practical Pedagogical Strategies for Turning Assessment Standards into Classroom Success Core Faculty Ms. Wilnelia C. Balington	ALL PARTICIPANTS
10:00 AM - 10:30 AM	Health Break	ALL PARTICIPANTS
10:30AM-12:00 NN	Topic 5 Inclusive Assessment Strategies: Ensuring Every Learner Succeeds Core Faculty Mrs. Anna Katrina I. Tipo	ALL PARTICIPANTS
12:00 NN- 1:00 PM	LUNCH BREAK	ALL PARTICIPANTS
1:00PM- 4:00PM	Hands-On Workshop 2: Designing Engaging and Inclusive Assessments	Classroom Managers

4:00 PM- 5:00 PM	CLOSING PROGRAM	TECHNICAL COMMITTEE ALL PARTICIPANTS
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Enclosure C- Dress Code

Day	Dress Code
Day 1 (September 10, 2026)	Smart Casual Attire
Day 2 (September 11, 2026)	Teacher's Day white T-shirt or plain white T-shirt