



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF DASMARIÑAS
FRANCISCO E. BARZAGA INTEGRATED HIGH SCHOOL
BRGY. SAN JOSE, CITY OF DASMARIÑAS, CAVITE

19 Aug 2026

SCHOOL MEMORANDUM

No. **235**, s. 2026

NOTICE OF MEETING

To: OIC - Assistant Principals for Academics
All Master Teachers and Subject Coordinators
All Grade Level Chairpersons
All Others Concerned

1. To ensure proper alignment of academic schedules and end-of-term activities, a coordination meeting shall be conducted today, **August 19, 2026 at exactly 2:00 P.M. via MS Teams.**

This meeting aims to finalize adjustments in the schedule of examinations and end-of-term activities, and to address other relevant matters for smooth academic operations

2. Agenda

- 2.1. Adjustment of Schedule of Term Examination & End of Term Activities
- 2.2 Other matters

3. Participants:

1. Wilnelia C. Balington	12. Chelsea Tumaque
2. Kevin Kerbi Villamor	13. Richard de Lara
3. Rein Jul Consaludo	14. Bea Louise Adriano
4. Arlene Calica	15. Luis Fernando Pinili
5. Elenor Domino	16. Alvin Paraggua
6. Rizalito Licos	17. Grace Aralar
7. Joan Lara Panotulan	18. Mary Angeline Bugayong
8. Lorelynn Gelilio	19. Bryan Jay Ortazo
9. Joesel Dariagan	20. Tee Jay Ramirez
10. Nina Urbiztondo	21. Freddie S. Bueno



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11.Angelo Villanueva	22.Ruby Ann Saron
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4.Immediate and widest dissemination of this Notice of Meeting is desired.



JEFFREY D. PENALES
School Principal I