Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF DASMARIÑAS
FRANCISCO E. BARZAGA INTEGRATED HIGH SCHOOL
BRGY. SAN JOSE, CITY OF DASMARIÑAS, CAVITE

ANNUAL PROCUREMENT PLAN FOR FY 2026

☐ INDICATIVE ☐ FINAL ☑ UPDATED [Version No. 1]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS			
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)	PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
1. Non-CSE (Other supplies and materials e.g. Customized Acrylic Medals, Trophys, Glass, Acrylic and Sintra Board Plaques, Sash used for sports activities, Customized mugs, Tokens, Shirts, Mushroom Bags and other seedlings for Gulayan, Toga and Ribbon for End-of-School Year Rites, School Identification Card of students and school personnel, Diploma/Moving Up Certificate and etc.)	Admin Group/Program Managers	Supply and Delivery of Various items needed for project implementation (Goods)	Section 34. Small Value Procurement	No	LCRQ	01/2026 to 12/2026	01/2026 to 12/2026	GAA 2026 - Current Appropriation	878,000.00		
2. Awards/Rewards Expenses (e.g. Glass Plaque, Acrylic Medal, Certificates)	Admin Group/Program Managers	Supply and Delivery of Various items needed for project implementation which include but not not limited to GAD, INSET, GKK, Moving Up and Graduation Ceremony (Goods)	Section 34. Small Value Procurement	No	LCRQ	01/2026 to 12/2026	01/2026 to 12/2026	GAA 2026 - Current Appropriation	142,000.00		
3. Fuel, Oil and Lubricant Expenses	Admin Group	Purchase of fuel products and other lubricants used for the operation of vehicles in the conduct of various official travels. (Goods)	Section 25.23 NP - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	No	LCRQ	01/2026 to 12/2026	01/2026 to 12/2026	GAA 2026 - Current Appropriation	84,000.00		
4. Water Expenses	Admin Group	Water Expenses (Goods)	Section 31. Direct Contracting	No	n/a	01/2026	12/2026	GAA 2026 - Current Appropriation	144,000.00	Renewal of Regular and Recurring Services	
5. Electricity Expenses	Admin Group	Electricity Expenses (Goods)	Section 31. Direct Contracting	No	n/a	01/2026	12/2026	GAA 2026 - Current Appropriation	1,560,000.00	Renewal of Regular and Recurring Services	
6. Janitorial Services	Admin Group	Janitorial Services (Goods)	Section 31. Direct Contracting	No	n/a	01/2026	12/2026	GAA 2026 - Current Appropriation	622,000.00		
7. Telephone Expense - Mobile	Admin Group	Telephone - Mobile Expenses (Goods)	Section 31. Direct Contracting	No	n/a	01/2026	12/2026	GAA 2026 - Current Appropriation	60,000.00	Renewal of Regular and Recurring Services	
8. Internet Subscription Expenses	Admin Group	Internet Subscription Expenses (Goods)	Section 31. Direct Contracting	No	n/a	01/2026	12/2026	GAA 2026 - Current Appropriation	240,000.00	Renewal of Regular and Recurring Services	
9. Fidelity Bond Premiums	School Head/Accounting	Provision of insurance that protects government funds by holding accountable officials responsible for financial integrity	Section 31. Direct Contracting	No	n/a	03/2026	03/2026	GAA 2026 - Current Appropriation	4,000.00		

10. Insurance Expenses	Admin Group/SHS Teacher	Procurement of Insurance for SHS students during work immersion.	Section 34. Small Value Procurement	No	LCRQ	02/2026	02/2026	GAA 2026 - Current Appropriation	10,000.00		
11. Travelling Expense	Admin Group/Teachers	Reimbursement of official travel expenses which includes but is not limited to, Daily Travel Expenses, Transportation Expenses, and Miscellaneous Expenses.	Section 34. Small Value Procurement	No	n/a	02/2026 and 03/2026 05/2026 and 06/2026 08/2026 and 12/2026	02/2026 and 03/2026 05/2026 and 06/2026 08/2026 and 12/2026	GAA 2026 - Current Appropriation	80,000.00		
12. Training Expenses	Admin Group/Program Managers/Teachers	Reimbursement of official travel expenses which includes but is not limited to, Daily Travel Expenses, Transportation Expenses, and Miscellaneous Expenses.	Section 34. Small Value Procurement	No	n/a	02/2026 04/2026 12/2026	02/2026 04/2026 12/2026	GAA 2026 - Current Appropriation	126,000.00		
13. Lease of Venue, Hotel Accommodation, and other Miscellaneuos	Admin Group/Program Managers/Teachers	Lease of venue with catering services for various trainings, seminars, meetings and other related activities of the school. (Goods)	Section 35.9 NP - Lease of Venue	No	LCRQ	01/2026 to 12/2026	01/2026 to 12/2026	GAA 2026 - Current Appropriation	301,000.00		
14. Food and Catering Services	Admin Group/Program Managers/Teachers	Supply and delivery of catering services/food packs for various trainings, seminars, meetings, and other related activities of the school. (Goods)	Section 34. Small Value Procurement	No	LCRQ	01/2026 to 12/2026	01/2026 to 12/2026	GAA 2026 - Current Appropriation	318,000.00		
15. Repairs and Maintenance - School Buildings Repair of Electrical Wirings (Part 1)	Admin Group	To include labor and materials for the repair of electrical wiring in Building 3 and 4 of the school. (Infrastructure)	Section 34. Small Value Procurement	No	LCRQ	05/2026 and 12/2026	05/2026 and 12/2026	GAA 2026 - Current Appropriation	120,000.00		
16. Repairs and Maintenance - School Buildings Construction of Handrails in PWD Comfort Rooms	Admin Group	To include labor and materials for the construction of handrails in PWD Comfort Rooms in school buildings. (Infrastructure)	Section 34. Small Value Procurement	No	LCRQ	04/2026	04/2026	GAA 2026 - Current Appropriation	20,000.00		
17. Repairs and Maintenance - School Buildings Repair of Ceilings	Admin Group	To include labor and materials for the repair of ceilings in Building 1 and 2. (Infrastructure)	Section 34. Small Value Procurement	No	LCRQ	02/2026	02/2026	GAA 2026 - Current Appropriation	15,000.00		
18. Repairs and Maintenance - Other Structures Rehabilitation of Material Recovery Facility (MRF)	Admin Group	To include labor and materials for the Rehabilitation of Material Recovery Facility (Infrastructure)	Section 34. Small Value Procurement	No	LCRQ	04/2026	04/2026	GAA 2026 - Current Appropriation	100,000.00		
19. Repairs and Maintenance - Other Structures Construction and Improvement of Grotto and Fountain (Isdaan ni Kiko)	Admin Group	To encompass labor and materials for the construction and improvement of Grotto and Fountain, which includes but is not limited to landscaping maintenance, electrical, plumbing and other minor repairs. (Infrastructure)	Section 34. Small Value Procurement	No	LCRQ	08/2026	08/2026	GAA 2026 - Current Appropriation	120,000.00		
20. Repairs and Maintenance - Other Structures Repair and Maintenance of Electrical Wirings	Admin Group	To encompass labor and materials for the repairs and maintenance of electrical wiring within the school grounds, including the procurement of necessary supplies. (Infrastructure)	Section 34. Small Value Procurement	No	LCRQ	04/2026	04/2026	GAA 2026 - Current Appropriation	30,000.00		
21. Repairs and Maintenance - Other Structures Garden Lights Repairs	Admin Group	To include labor and materials for the repair of garden lights in the school grounds. (Infrastructure)	Section 34. Small Value Procurement	No	LCRQ	02/2026	02/2026	GAA 2026 - Current Appropriation	50,000.00		

22. Repairs and Maintenance - Other Structures Construction of Handwashing Facility	Admin Group	To include labor and materials for the construction of an additional handwashing facility beside the main gate of the school. (Infrastructure)	Section 34. Small Value Procurement	No	LCRQ	08/2026	08/2026	GAA 2026 - Current Appropriation	42,000.00		
23. Repairs and Maintenance - Other Structures Rerouting of Waste Pipes connecting the Banyuhay ng Kakayahan comfort rooms and Construction of Septic Tank (Part 1)	Admin Group	To include labor and materials for the rerouting of waste pipes and construction of a septic tank for the comfort rooms located at AVR. (Infrastructure)	Section 34. Small Value Procurement	No	LCRQ	09/2026 and 12/2026	09/2026 and 12/2026	GAA 2026 - Current Appropriation	100,000.00		
24. Repairs and Maintenance - Other Structures Repair of Ceiling in the Gate 2 Guard House	Admin Group	To include labor and materials for the repair of the ceiling in Gate 2 Guard House (Infrastructure)	Section 34. Small Value Procurement	No	LCRQ	06/2026	06/2026	GAA 2026 - Current Appropriation	8,000.00		
25. Repairs and Maintenance - Motor Vehicle	Admin Group/Driver	Supply and Delivery of parts and services for the repair and maintenance inclusive of parts and related accessories of School Vehicle (Goods)	Section 34. Small Value Procurement	No	LCRQ	01/2026 and 03/2026, 06/2026 and 08/2026 09/2026	01/2026 and 03/2026, 06/2026 and 08/2026 09/2026	GAA 2026 - Current Appropriation	300,000.00		
26. Repairs and Maintenance - Office Equipment	Admin Group	Supply and delivery of parts and services in the conduct of repair and maintenance services of various office equipment (e.g., Repair of Airconditioning Units and etc.) (Goods)	Section 34. Small Value Procurement	No	LCRQ	01/2026 and 03/2026 06/2026 and 11/2026	01/2026 and 03/2026 06/2026 and 11/2026	GAA 2026 - Current Appropriation	150,000.00		
27. Repairs and Maintenance - ICT Equipment	Admin Group/ICT Coordinators	Supply and delivery of parts and services in the conduct of repair and maintenance services of various ICT equipment (e.g. Repair of Printers, Laptops, Desktop and etc.) (Goods)	Section 34. Small Value Procurement	No	LCRQ	02/2026 and 07/2026	02/2026 and 07/2026	GAA 2026 - Current Appropriation	122,000.00		
28. Repairs and Maintenance - Furniture and Fixtures	Admin Group/Teachers	Supply and delivery of parts and services in the conduct of repair and maintenance services of various furniture and fixtures (e.g. chairs, tables and etc,) (Goods)	Section 34. Small Value Procurement	No	LCRQ	02/2026 07/2026 10/2026	02/2026 07/2026 10/2026	GAA 2026 - Current Appropriation	58,000.00		
29. Repairs and Maintenance - School Buildings Construction and Improvement of Beam Cover and Partition located at Principal's Office	**Admin Group**	**To include labor and materials for the Construction and Improvement of Beam Cover and Partition located at Principal's Office (Infrastructure)**	**Section 34. Small Value Procurement**	**No**	**LCRQ**	**06/2026**	**06/2026**	**GAA 2026 - Current Appropriation**	**52,020.00**		
30. Repairs and Maintenance - Other Structures Additional and Repair of Existing Hand Washing Facilities	**Admin Group**	**To include labor and materials for the construction of an additional handwashing facility beside the main gate of the school and repair of existing hand washing facilities (Infrastructure)**	**Section 34. Small Value Procurement**	**No**	**LCRQ**	**07/2026**	**07/2026**	**GAA 2026 - Current Appropriation**	**75,000.00**		
31. Repairs and Maintenance - Other Structures Land Improvement (Cement Flooring of the Garbage Storage Area)	**Admin Group**	**To include labor and materials for the land improvement (cement flooring of the Garbage Storage Area) (Infrastructure)**	**Section 34. Small Value Procurement**	**No**	**LCRQ**	**06/2026**	**06/2026**	**GAA 2026 - Current Appropriation**	**30,000.00**		

32. Repairs and Maintenance - Other Structures Installation of Additional Electrical Wiring for the Procured Air Conditioning Unit	**Admin Group**	**To include labor and materials for the installation of additional electrical wirings for the Procured Air Conditioning Unit (Infrastructure)**	**Section 34. Small Value Procurement**	**No**	**LCRQ**	**08/2026**	**08/2026**	**GAA 2026 - Current Appropriation**	**44,300.00**		
33. Repairs and Maintenance - Other Structures Improvement of School Canteen	**Admin Group**	**To include labor and materials for the Improvement of School Canteen (Infrastructure)**	**Section 34. Small Value Procurement**	**No**	**LCRQ**	**07/2026**	**07/2026**	**GAA 2026 - Current Appropriation**	**90,500.00**		
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
34. Common-use Supplies/Equipment not available at PS	Admin Group/Program Managers	Supply and Delivery of Common used office items not available in PS-DBM (e.g. Inks, Ground Woods (All sizes), Fabric Softener, Liquid Sosa, UTP Cable, RJ45, Gigabit Switch, Gigabit Wireless Router, Wireless Dongle, Wireless HDMI, USB Female to USB Male, Crimping Tool for Passthrough, Folding Table White, Multipurpose Plastic Basket, Paint Brush, Paint Rollers, Screws, Drill Bits, Nails, Hand Tools, Sports supplies, Clinic supplies, Bill Counters, Face Scanner, Paper Cutter, 24 Ports POE Switch, 16 Channel NVR, Office Tables, Cabinets, and etc.) (Goods)	Section 32. Direct Acquisition	No	LCRQ	01/2026 to 12/2026	01/2026 to 12/2026	GAA 2026 - Current Appropriation	1,099,000.00		
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
35. Common Used Supplies & Equipment - Available at PS	Admin Group/Program Managers	Commonly used office items available in the PS-DBM (Goods)	Section 35.5 NP - Agency to Agency	No	n/a	01/2026 to 12/2026	01/2026 to 12/2026	GAA 2026 - Current Appropriation	1,404,172.20		Please see attached APP-CSE for details

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects:	7,194,820.00
Total Amount of CSEs to be purchased from PS-DBM:	1,404,172.20
Total Amount of Estimated Budget:	8,598,992.20

Prepared by:

KIMBERLY JOIE S. HERNANDEZ
Signature over Printed Name
Administrative Assistant II
Bids and Awards Committee Secretariat

Date : July 20, 2026

Recommended by:
By the Authority of the Bids and Awards Committee:

FREDDIE S. BUENO
Signature over Printed Name
Master Teacher II/OIC-Assistant Principal for Academics
Bids and Awards Committee Chairperson

Date : July 20, 2026

Approved by:

JEFFREY D. PENALES
Signature over Printed Name
School Principal I
Head of the Procuring Entity

Date : July 20, 2026